



# The Link

Rentschler Library Faculty Newsletter. Fall 2020

engage | explore | inform | innovate | seek | discover | inspire | preserve | create | support | communicate | imagine | transform

## Special COVID-19 Edition!!

Over the last several months, COVID-19 has upended many facets of everyday life. While many of our policies and services may have changed some or may be temporarily unavailable, one thing has not changed—we are here to help!! This issue of The Link will describe some of these changes and offer new ways that we can assist you and your students—including new options for picking up your library materials. We have also created a [Rentschler Library Fall 2020 guide](#) that outlines all of the changes for Fall 2020. Please check it often for important updates and information.

### Let's Keep Miami Healthy

#### Please Follow These Guidelines



Wear a face covering in public spaces and common areas



Practice social distancing and stay at least 6' from others



Wash your hands regularly for 20 seconds with soap & water



Stay home if you're sick



Healthy Together

MiamiOH.edu/healthytogether

## Library Hours

Our hours this semester are:

**Monday-Thursday: 8:00am-6:00pm**

**Friday: 8:00am-12:00pm (noon)**

**Saturday, Sunday: CLOSED**

All assistance beyond checking out materials will be provided virtually. So, if you or your students need help finding resources, please call (513-785-3235), text (513-795-8849), [chat](#), or [email](#). We can also [schedule online research appointments!](#)



## Library Use

At this time, Rentschler Library is only open for Miami University students, staff, and faculty.

- All library users must wear masks at all times.
- Please do not rearrange library furniture. Furniture has been arranged to ensure proper physical distancing.
- There are limited numbers of public computers available due to physical distancing requirements. Users wanting to log on to a computer must first get a keyboard and mouse at the main service desk. The keyboard and mouse will be disinfected when returned.
- Food and drink is prohibited.
- All books will be quarantined for 6 days before being checked in, reshelfed, or checked out to another user. Returned items will still show on your account until after the quarantine period.



## Online Library Instruction Sessions

Library instruction sessions will be delivered via any of the web conferencing technologies available to you as a faculty member. This may include Google Meet, Zoom, or WebEx. We tailor each session to your course, assignment(s) and possible topics. This could include how to find books and ebooks, scholarly journal articles, and how to evaluate web information. [Please fill out our instruction request form.](#)

## Embedded Librarian

Our Embedded Librarian Program involves placing a custom library resources page (with links to databases, tutorials, and other course-specific resources along with contact information for a librarian) in your Canvas course to assist your students at their point of need. All resources included in these guides are selected based on the guidelines for research based assignments in the course. We work with both on-campus and online courses and can provide this service as a supplement to an instruction session. View these recent guides to see what the embedded librarian can do for your students: [DST/SPA 312](#) and [KNH 242](#)

To request embedded librarian services for your class, [please fill out our request form.](#)

## Information Literacy Modules

[Credo Instruct \(formerly Credo InfoLit Modules\)](#) includes 80 digital resources to develop students' information literacy skills ranging from evaluating information to using appropriate sources to citations and academic integrity. Resources include tutorials, videos, interactive exercises to practice concepts, and quizzes. Any or all of these items can be added to your Canvas course site either as module elements or as assignments for the students to complete. Please contact a librarian for assistance with adding these items to your Canvas course site.

## Course Reserves and LOLA

For fall semester of 2020 the library will be unable to provide traditional print reserves services. This decision is based on the guidelines and suggestions from the American Library Association; the Center for Disease Control; and a [recent study](#) conducted by Battelle, OCLC, and the Institute of Museum and Library Services.

The Miami University Libraries (MUL) will be offering Limited Online Library Access (LOLA) in the fall 2020 semester. Through this short-term lending service, MU scholars will be able to digitally access works held in the MUL physical collection remotely via Canvas.

Instructors may request that materials be made accessible via LOLA using this [online form](#). Since this involves scanning print materials, requests will be fulfilled within 3-5 business days, though more time may be needed depending on the nature of the work and the timing of the request.

Generally, items will be made available via LOLA for circulation periods comparable to that of the physical item held in the MUL collection, so if the item is a reserve item, it will be accessible to students in two hour increments. Students will request access to materials using the same [online form](#). Requests to access materials already in LOLA will typically be filled within 48 hours or less.

Questions about LOLA should be directed to Carla Myers, MU's copyright librarian, at [myersc2@miamioh.edu](mailto:myersc2@miamioh.edu).





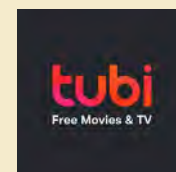
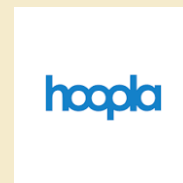
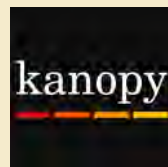
## Streaming Video Options

Due to copyright law, the University Libraries can no longer legally convert our locally owned DVDs into a streaming format in most cases. The libraries have several other options for providing you and your students with streaming video, however. When you need to use a film for an online or hybrid course, please fill out this form: [Streaming Video Request Form](#). Be sure to include information describing any assignments tied to the film, including papers, projects, and discussions, etc.

When librarians receive the form, we will look for access to the film from a variety of resources including free online options such as Tubi and Crackle, to license leases from services like Kanopy or Swank.

In some instances, a title is not available through a free online service and is also unavailable to lease through our licensing vendors. In this scenario,:

- We can place a DVD copy on reserve in the library.
- Students can rent the film through services such as Amazon or Netflix.
- The library can assist students in borrowing a DVD copy from OhioLINK or a public library.
- We can check for access to a streaming version of the film through a public library leasing service similar to Kanopy and Swank, called Hoopla. Access to Hoopla requires a public library card.



## Library Webpages to Bookmark

Rentschler Library Fall 2020 Guide <https://libguides.lib.miamioh.edu/c.php?g=1061682>

Information for Faculty [www.ham.miamioh.edu/library/services/for-faculty/](http://www.ham.miamioh.edu/library/services/for-faculty/)

### Library Staff and Subject Liaison Information

[www.ham.miamioh.edu/library/about/rentschler-library-staff/](http://www.ham.miamioh.edu/library/about/rentschler-library-staff/)

### Request Instruction

[www.ham.miamioh.edu/library/services/for-faculty/library-instruction-request-form/](http://www.ham.miamioh.edu/library/services/for-faculty/library-instruction-request-form/)

### Reserves Information and Form

[www.ham.miamioh.edu/library/services/for-faculty/reserves-information-for-faculty/](http://www.ham.miamioh.edu/library/services/for-faculty/reserves-information-for-faculty/)

### Streaming Video Request Form

<https://miamioh.teamdynamix.com/TDClient/Requests/TicketRequests/NewForm?ID=uiY3CTor5Vk>

### Streaming Video Services Guide

<https://libguides.lib.miamioh.edu/regionalstreaming>



## Departmental Delivery

Miami University faculty and staff can have library materials delivered to your campus mailing address beginning in Fall of 2020.

Faculty and staff who would like to have library materials sent to your campus mailing address should\*:

- Fill out [this form](#)\*\* with your email address and complete campus mail delivery information.
- In the Miami University Library catalog, select "Department/Dorm Delivery," from the Pickup Location drop-down menu when requesting an item.
- When requesting materials in the [OhioLINK](#) library catalog, select "Dept/Dorm Delivery" from the Pickup Location drop-down menu.

\*Please note that on the Hamilton Campus, materials will be sent to whatever location you currently receive your intercampus mail and you can pick it up there.

\*\*The form for intercampus mail delivery needs to be filled out only once, the first time you utilize the service.

## Curbside Pickup

at Rentschler Library on the Hamilton Campus

Tuesdays and Thursdays 12:00pm - 4:00pm



1. Park in the designated library pickup parking spot (on the other side of Wilks Conference Center--near Phelps Hall).
2. Call the library and tell us your name.
3. We'll check out your items and then bring them out to your vehicle!

## Social Media Accounts



<https://www.facebook.com/Go2Library>



<https://instagram.com/muhlibrary>



<https://twitter.com/muhlibrary>  
@muhlibrary #muhlibrary



<https://www.pinterest.com/rentschlerlib/>