



The Link

Rentschler Library Faculty Newsletter. Fall 2015

engage | explore | inform | innovate | seek | discover | inspire | preserve | create | support | communicate | imagine | transform

Welcome!

Welcome to (or back to) Miami University Hamilton! The library staff is very excited about this new school year and looking forward to working with all of you. For those of you who may not know, “The Link” is the library’s newsletter for faculty and staff. Each edition will be a little different, but you will always find information about the library and about research and college students. We are here to help you as you teach and to help your students learn. On the following pages, you will find more information about some of the many services we offer and some of the ways that we can assist you. If you have any questions at all, or would like to use any of the services we offer, please feel free to contact us.



Ask Us About . . .

Library Instruction

- Research Assignments
- Information Literacy
- Search Strategies

Class Reserves

- Library or Personal Copy

Research Resources

- Extended Borrowing Times
- Access to Databases
- Interlibrary Loan Services

Public Equipment

- Color Printer & Copier
- Scanner
- Microform Machines
- Computers with extensive software

Librarian Liaisons

- Support Subject Areas
- Guides & Bibliographies

Embedded Librarian

Are you teaching a hybrid or online course and assigning a research-based assignment? We can still provide library instruction for your students! Are you teaching a face-to-face class and using Canvas or Niihka for course resources? We can provide resources for your students in your Canvas or Niihka site as well! We will create a custom page that can be added to your course site that will include links to assignment-appropriate resources, give students tips and pointers on how to conduct research in those resources, and provide students with contact information in case they need further assistance. We can even add in some video tutorials! If you are teaching a hybrid course, the course research page works really well in conjunction with a face-to-face library instruction session, but it is not necessary.

If you have questions or would like to know more about how this would work in your class, or if you would like for us to set up a research page for your course, please contact **Carrie Girton** at girtonc@miamioh.edu or **785-3180**.



Tired of only seeing websites on Works Cited pages? We can help!

Are you requiring a research assignment and want your students to use the best possible sources? It's not too late to schedule library instruction! We will tailor our presentation directly to your students' needs and provide time for hands-on experience searching library databases. Some of the things we cover include formulating search strategies, evaluating sources, and using the library's electronic resources. Our instruction lab seats 25 students, but we can offer alternatives for large classes. **Requests must be made at least one week in advance** so that we can prepare the best possible learning experience; sessions are subject to lab and librarian availability.

You can request an instruction session by filling out our online form:

www.ham.miamioh.edu/library/services/for-faculty/library-instruction-request-form/ or by contacting

Mark Shores at shoresml@miamioh.edu or **785-3203**.

"The library was the place I went to find out what there was to know. It was absolutely essential."

—Zadie Smith

www.brainyquote.com

Streaming Video

Did you know that Rentschler Library can convert video content from DVD or VHS format to an online streaming format so that students can view it at any time and from any place they have an internet connection? This service offers faculty a way to assign video viewing outside of class time, allows students to review videos shown during class as they prepare for exams, and gives faculty a means of showing videos in class without visiting the library to checkout and return a hard copy of the title they want to use. Here are some important things you need to know:

- Rentschler Library has access to over 20,000 movies for streaming. Due to copyright law, **only materials owned by the Miami University Libraries can be converted** to a streaming format. The library cannot stream instructors' personal copies of films or materials owned by OhioLINK libraries, but not owned by Miami University Libraries.
- The **library requires 7-10 days notice to prepare your materials** for use. This allows us time to request items from MUM or Oxford if necessary, to troubleshoot if there are technical problems with the conversion process, and to fill all requests during peak times of the semester.
- After your content has been converted, the library will send you a link to the digitized version of the material you request. This link can be added to your Canvas or Niihka course site for students to access the streaming video. In order to remain compliant with copyright law, **all links to streamed content will expire at the end of the current semester**. If you need to use the same title again later, simply contact the library and request a new link.

To get additional information about streaming videos or to request a title to be streamed for your class, please contact **Mark Shores** at shoresml@miamioh.edu or **785-3203**.

**Policies and lead time are subject to change pending ongoing discussions about and changes to the University's accessibility guidelines.*



Subject Liaisons

Subject Liaisons are responsible for making decisions about the library collection, including purchasing and withdrawal, in assigned subject areas. Each professional librarian serves as a liaison to several departments so that faculty have an easily identifiable point of contact within the library. Their role is to stay aware of the collection's strengths and weaknesses so that purchases can be made that support class research, while also balancing the needs of the greater Miami Hamilton curriculum. To find out who the subject liaison is for your department, visit:

www.ham.miamioh.edu/library/about/rentschler-library-staff/

How can you help make sure our collection serves your students' research needs? Please give your Subject Liaison a copy of your syllabi and keep them informed of changes in research assignments. You can also make suggestions of titles you would like added to the collection. Together, we can build a stronger collection that contributes to the intellectual and cultural development of the MUH community.

Be sure to check the library's blog for updates, important information, fun facts, and tidbits.
rentschlerlibrary.wordpress.com



Course Reserves

What are Course Reserves?

If you have supplemental resources, required readings outside of your class textbook, or videos that students need to watch, consider placing the items on reserve at Rentschler Library. The instructor determines the circulation time for each item, which can include 2 hour (library use only), 2 hour/overnight, 1 day, or 3 day checkouts. Only your personal copies and Miami University Libraries' copies can be placed on reserve; we are unable to put OhioLINK or materials from other libraries on reserve.

Can I put items on Reserve for my students to download or photocopy at the library?

The library's equipment cannot be used to download reserve videos or reserve music that is protected by copyright. Instead, DVDs and CDs can be played on the public computers, and reserve videos can also be viewed in the library's dedicated viewing room. Students can use the library's photocopying equipment to reproduce supplemental print materials, like articles and book chapters. However, it is a violation of copyright law to photocopy an entire textbook that is a required class purchase.

How do I put items on Reserve?

You can stop by the circulation desk at the library and fill out the reserves request form, or you can get the form online at www.ham.miamioh.edu/library/services/for-faculty/reserves-information-for-faculty/ and email it to mcdonak@miamioh.edu. Please make reserve requests at least 7 days prior to when reserve item(s) need to be available to students. For more information, please contact **Krista McDonald** at mcdonak@miamioh.edu or **785-3100**.



Library Webpages to Bookmark

Information for Faculty

www.ham.miamioh.edu/library/services/for-faculty/

Library Staff and Subject Liaison Information

www.ham.miamioh.edu/library/about/rentschler-library-staff/

Request Instruction

www.ham.miamioh.edu/library/services/for-faculty/library-instruction-request-form/

Reserves Information and Form

www.ham.miamioh.edu/library/services/for-faculty/reserves-information-for-faculty/

Social Media Accounts



<https://www.facebook.com/Go2Library>



<http://www.pinterest.com/rentschlerlib/>



<http://instagram.com/muhlibrary>



<https://twitter.com/muhlibrary>
@muhlibrary #muhlibrary



<https://www.flickr.com/photos/rentschlerlibrary/>



<http://4sq.com/ndKwq1>

Staff News

New Library Staff Member!! We are excited to welcome **Jeff Hammond** as our newest library staff member. Jeff comes to us from the Hamilton IT department and will be the Senior Library Assistant.

Congratulations to **Hannah Radford** and her husband Brandon on the arrival of Joel Jaxon!! Joel was born on September 16th, and was 8 lbs. 2 oz. and 21 inches long.



Krista McDonald was elected as the Vice-President/President Elect for the Academic Library Association of Ohio (ALAO). She will serve as this year's vice president, and then will be the association's president next year. Congratulations, Krista!

Carrie Girton facilitated a roundtable entitled "Facebook, Twitter, Pinterest, Oh My!....." at the Association of College and Research Libraries' (ACRL) Annual Conference in Portland, OR in April. She will also be continuing her service as co-chair for ALAO's Distance Learning Interest Group.