



The Link

Rentschler Library Faculty Newsletter. Fall 2016

engage | explore | inform | innovate | seek | discover | inspire | preserve | create | support | communicate | imagine | transform

Welcome!

Welcome to (or back to) Miami University Hamilton! The library staff is very excited about this new school year and looking forward to working with all of you. For those of you who may not know, “The Link” is the library’s newsletter for faculty and staff. Each edition will be a little different, but you will always find information about the library and about research and college students. We are here to help you as you teach and to help your students learn. On the following pages, you will find more information about some of the many services we offer and some of the ways that we can assist you. If you have any questions at all, or would like to use any of the services we offer, please feel free to contact us.



Ask Us About . . .

Library Instruction

- Research Assignments
- Information Literacy
- Search Strategies

Class Reserves

- Library or Personal Copy

Research Resources

- Extended Borrowing Times
- Access to Databases
- Interlibrary Loan Services

Public Equipment

- Color Printer & Copier
- Scanner
- Microform Machines
- Computers with extensive software

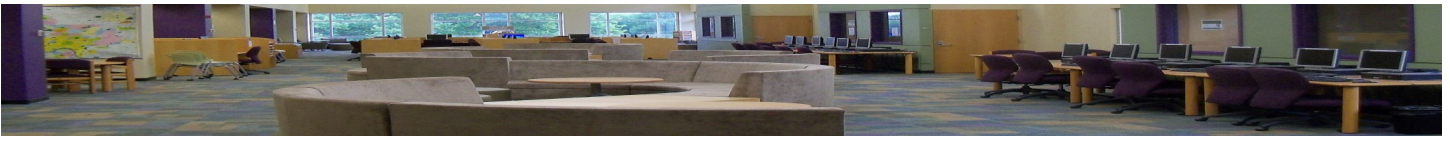
Librarian Liaisons

- Support Subject Areas
- Guides & Bibliographies

Embedded Librarian

Are you teaching a hybrid or online course and assigning a research-based assignment? We can still provide library instruction for your students! Are you teaching a face-to-face class and using Canvas for course resources? We can provide resources for your students in your Canvas site as well! We will create a custom page that can be added to your course site that will include links to assignment-appropriate resources, give students tips and pointers on how to conduct research in those resources, and provide students with contact information in case they need further assistance. We can even add in some video tutorials! If you are teaching a hybrid course, the course research page works really well in conjunction with a face-to-face library instruction session, but it is not necessary.

If you have questions or would like to know more about how this would work in your class, or if you would like for us to set up a research page for your course, please contact **Carrie Girton** at girtonc@miamioh.edu or **785-3180**.



Tired of only seeing websites on Works Cited pages? We can help!

Are you requiring a research assignment and want your students to use the best possible sources? It's not too late to schedule library instruction! We will tailor our presentation directly to your students' needs and provide time for hands-on experience searching library databases. Some of the things we cover include formulating search strategies, evaluating sources, and using the library's electronic resources. Our instruction lab seats 25 students, but we can offer alternatives for large classes. **Requests must be made at least one week in advance** so that we can prepare the best possible learning experience; sessions are subject to lab and librarian availability.

You can request an instruction session by filling out our online form:

www.ham.miamioh.edu/library/services/for-faculty/library-instruction-request-form/ or by contacting

Mark Shores at shoresml@miamioh.edu or **785-3203**.

*"Whatever the cost of our libraries,
the price is cheap compared to that
of an ignorant nation."
—Walter Cronkite*

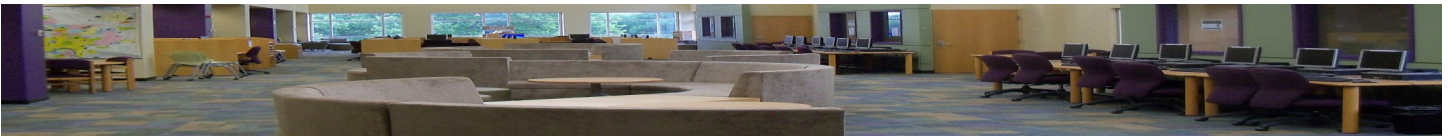
Streaming Video

[Kanopy](#) is a streaming video platform that is available through the libraries. It hosts an award-winning collection of more than 8,000 films from the Criterion Collection, PBS, California Newsreel, and other leading producers. All films include captions and interactive transcripts, and classroom and public performance rights. You can also create clips or teaching playlists to embed in your courses in Canvas. If you cannot find a video in Kanopy that will work for your course, we can digitize DVDs and VHS tapes for streaming. Here are some important things you need to know:

- Due to copyright law, **only materials owned by the Miami University Libraries can be converted** to a streaming format. The library cannot stream instructors' personal copies of films or materials owned by OhioLINK libraries, but not owned by Miami University Libraries.
- The **library requires 7-10 days notice to prepare your materials** for use. This allows us time to request items from MUM or Oxford if necessary, to troubleshoot if there are technical problems with the conversion process, and to fill all requests during peak times of the semester.
- After your content has been converted, the library will send you a link to the digitized version of the material you request. This link can be added to your Canvas course site for students to access the streaming video. In order to remain compliant with copyright law, **all links to streamed content will expire at the end of the current semester**. If you need to use the same title again later, simply contact the library and request a new link.

To get additional information about streaming videos or to request a title to be streamed for your class, please contact **Jeff Hammond** at hammonjd@miamioh.edu or **785-3001**.

**Policies and lead time are subject to change pending ongoing discussions about and changes to the University's accessibility guidelines.*



Subject Liaisons

Subject Liaisons are responsible for making decisions about the library collection, including purchasing and withdrawal, in assigned subject areas. Each professional librarian serves as a liaison to several departments so that faculty have an easily identifiable point of contact within the library. Their role is to stay aware of the collection's strengths and weaknesses so that purchases can be made that support class research, while also balancing the needs of the greater Miami Hamilton curriculum. To find out who the subject liaison is for your department, visit:

www.ham.miamioh.edu/library/about/rentschler-library-staff/

How can you help make sure our collection serves your students' research needs? Please give your Subject Liaison a copy of your syllabi and keep them informed of changes in research assignments. You can also make suggestions of titles you would like added to the collection. Together, we can build a stronger collection that contributes to the intellectual and cultural development of the MUH community.

Be sure to check the library's blog for updates, important information, fun facts, and tidbits.
rentschlerlibrary.wordpress.com



Course Reserves

What are Course Reserves?

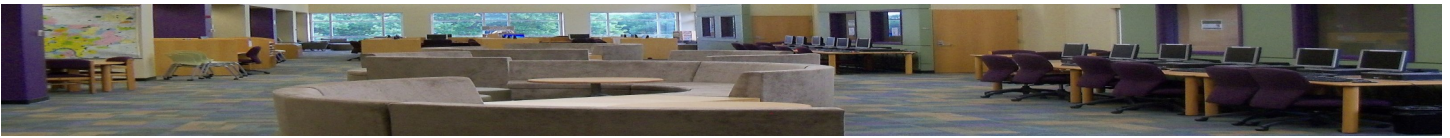
If you have supplemental resources, required readings outside of your class textbook, or videos that students need to watch, consider placing the items on reserve at Rentschler Library. The instructor determines the circulation time for each item, which can include 2 hour (library use only), 2 hour/overnight, 1 day, or 3 day checkouts. Only your personal copies and Miami University Libraries' copies can be placed on reserve; we are unable to put OhioLINK or materials from other libraries on reserve.

Can I put items on Reserve for my students to download or photocopy at the library?

The library's equipment cannot be used to download reserve videos or reserve music that is protected by copyright. Instead, DVDs and CDs can be played on the public computers. Students can use the library's photocopying equipment to reproduce supplemental print materials, like articles and book chapters. However, it is a violation of copyright law to photocopy an entire textbook that is a required class purchase.

How do I put items on Reserve?

You can stop by the circulation desk at the library and fill out the reserves request form, or you can get the form online at www.ham.miamioh.edu/library/services/for-faculty/reserves-information-for-faculty/ and email it to mille854@miamioh.edu. Please make reserve requests **at least 7 days prior** to when reserve item(s) need to be available to students. For more information, please contact **Dana Carlsen** at mille854@miamioh.edu or **785-3179**.



Library Webpages to Bookmark

Information for Faculty

www.ham.miamioh.edu/library/services/for-faculty/

Library Staff and Subject Liaison Information

www.ham.miamioh.edu/library/about/rentschler-library-staff/

Request Instruction

www.ham.miamioh.edu/library/services/for-faculty/library-instruction-request-form/

Reserves Information and Form

www.ham.miamioh.edu/library/services/for-faculty/reserves-information-for-faculty/

Social Media Accounts



<https://www.facebook.com/Go2Library>



<http://www.pinterest.com/rentschlerlib/>



<http://instagram.com/muhlibrary>



<https://twitter.com/muhlibrary>
@muhlibrary #muhlibrary



<https://www.flickr.com/photos/rentschlerlibrary/>



<http://4sq.com/ndKwq1>

Staff News

We have a new Library Staff Member!! We are excited to welcome **Dana Carlsen** as our newest library staff member. Dana comes to us from King Library in Oxford and will be the Circulation Supervisor. Make sure you stop in and meet Dana!



Mark Shores presented “Mind the Sharks: Guiding Faculty Through the Sometimes Perilous Waters of Open Access Publishing” on September 22 at the Kentucky Library Association (KLA) conference in Louisville, KY.

Mark is also serving as the editor for the Alert Collector column in *Reference and User Services Quarterly*, as manuscript reviewer for the journal *Reference Services Review*, and has started a 3-year term on the University Libraries’ Personnel Committee.

Carrie Girton will be presenting a poster session at the Academic Library Association of Ohio’s (ALAO) Annual Conference on October 28th titled “It’s Got to Be Here Somewhere...”: Redesigning Your Website with Your Users in Mind”.

Carrie also just started serving a 2-year term as the Interest Group Coordinator for ALAO.